



December 16, 2011

To: Executive Board

Subject: **Exercise Option - Security Services**

Recommendation

Authorize the Executive Director to exercise the final one-year contract option to Barry's Security Services Inc. to provide security services at Foothill Transit's El Monte Transit *Store* in the amount of \$65,035.40.

Analysis

Foothill Transit opened the El Monte Transit *Store* located on the upper level of the El Monte Bus Station in January 2004. Because of the volume of sales and walk-in traffic at that location, a full-time security presence was procured in 2008 to deter theft and provide a stronger security presence for the safety of *Store* staff and customers. The Transit *Store* and Safety and Security teams have worked together to identify enhancements to the plan of providing security and safety of the staff and customers. These improvements were included in an RFP 08-011 which was issued on October 10, 2007 and awarded to Barry's Security Services Inc.

The Barry's Security Services Inc. has been contracted by Foothill Transit for three years with a two-year option and has been responsible for the Transit *Store* security solely. The first one-year contract option was exercised on February 25, 2011 extending the term of the contract through December 31, 2011. Board approval is required when cumulative amendment values exceed \$100,000.00. The services provided by Barry's Security Services, Inc. do not extend beyond the Transit *Store*.

Budget Impact

Foothill Transit's FY 2012 Business Plan includes funding for security services at the El Monte Transit *Store*. Funding will be programmed into the proposed FY 2013 Business Plan to cover service through December 2012.

Sincerely,

Rashidi Barnes
Director of Procurement

Doran J. Barnes
Executive Director